



**JOB TITLE:** Café / Guest Services Crew Team Member

**REPORTS TO:** Food & Beverage Manager

Lancaster Event Center (LEC), a leading Multi-purpose Event facility in the Midwest has immediate openings for part-time Café/Guest Services Crew Team Members. Come out and be part of a fun and friendly team that offers an active career full of variety. These positions have flexible schedules (days, nights & weekend) for you and your family with competitive pay. The Café/Guest Services Crew Team Members report to the Food & Beverage Manager and is primarily responsible for food prep, customer service, cash handling, inventory control, merchandise and supply restocking, facility upkeep and other duties as needed that ensure our guests receive the best customer experience possible.

**Qualifications:** Responsible, fun, friendly, professional, excellent communication skills, accurate cash handling skills, team player, good work ethic and ability to work without close supervision. Must possess a sense of pride and accomplishment with one's work, and is willing to go above and beyond to ensure guests have the best experience possible.

**Essential Duties and Responsibilities:**

- Food prep and service in accordance with Health Dept. regulations and guidelines.
  - Correctly operates all foodservice equipment
  - Proper food handling procedures
- Cash handling
  - Accurate count of start-up and ending monies
  - Accurate change counting
  - Accurate sales transactions
- Communicate with other staff and customers in a courteous and professional manner
- Inventory control
  - Complete weekly inventory sheets
  - Daily restocking of merchandise
- Facility Up Keep
  - Daily and continuous cleaning of cafés and equipment
  - Daily trash removal from and around café stands and food service areas

- Any other duties as assigned by the Food & Beverage Manager such as:
  - Tickets
  - Displays & Merchandising
  - Event merchandise sales (shavings, t-shirts, camping etc.)
  - Banquet setup and serving
  - Special events such as weddings, receptions, etc.

**Training and Experience:**

Must obtain a Liquor Server/Seller Permit and Prep Cook Food Handlers license.

**TO APPLY:**

Log on to [www.lancastereventcenter.org](http://www.lancastereventcenter.org) to complete and submit your application or complete your application in person at:

Lancaster Event Center  
4100 N. 84<sup>th</sup> Street  
Lincoln, NE 68507