

**Lancaster County Agricultural Society**  
**4100 N. 84<sup>th</sup> St**  
**Lincoln, NE 68507**  
**MINUTES**  
**Thursday, July 20, 2017 at 7:30PM**

President Dowding called the meeting of the Lancaster County Agriculture Society to order. Proof of due notice was given with the Nebraska Open Meeting Act posted.

Board members present were Bauman, Dowding, Cooper, Messick, Ronnaue, Rutt, Suing, Swanson and Wilkinson being absent.

The minutes from the June meeting were approved.

Moved by Ronnau and seconded by Suing to approve the June financials. The motion was approved 8-0 with Wilkinson absent and not voting. Moved by Suing and seconded Cooper to approve the paying of the checks in the amount of \$303,779.80. The motion was approved 8-0 with Wilkinson absent and not voting. The Aging Summary was presented for information.

**Officer Reports:** Secretary Bauman booked an opening act for headliner concert, contract is in process. Contacted Midwest Coop to see if they would be interested in being some sort of sponsor for the Hay Hauling contest. Treasurer Rutt spoke with Trudy Pedley and open entries are steady. There were no other reports.

**2017 Fair Update:**

- Roles and announcements – Dickerson went over key events for fair board members to be in attendance for. If anyone would like to come and represent the board for pre-fair training that would be great. Help from fair board will be needed to take tickets for nightly events and help in the pit before/during the motorcross events. Ron Messick will take lead on the pit and coordinate with Dickerson.
- Premium and office changes – premiums will be kept in the LEC office with Char. It would be helpful to let her know in advance when we will need her while encouraging your superintendents to do the same. Café crew will be using LEC office as they do all year. Shavings can be picked up at general store for 4-H through Sunday, hours posted in fair book. Otherwise if someone needs them during odd hours direct them to call the number posted. HAM radio will sit with medical team and no longer have the trailer. StarTran bus service at Walmart will help get visitors to the fair. The driver can call ops number for LEC staff to go pick up guests. When they need a ride back they can find someone with a radio/official person to give them a ride back. There will need to be collaborative effort from all fair board to help close building. Jamie, Jim and Ron can help close on concert nights. Amy will create a signup sheet to help coordinate our event volunteer schedule. New fair contact cards with list of everyone's numbers will be available by fair time.

**Managing Director report:**

- Welcome parties were a hit with large June shows. They felt catered to and it was a nice addition for our promoters.
- New event potential – several places are looking for new indoor locations and contracts are in the works. We have been contacted by a youth rodeo organization looking for new location for their finals. LEC staff are starting to work on stronger marketing for wedding and group events.
- Phase 3 – meetings are happening on fundraising and costing for the new facilities.

- Office updates – There has been a vendor change for disability/life and an emergency manual overhaul. LEC staff are working on getting setting up the ability to register for trade shows online.
- There is a lot of ground maintenance happening in preparation for the fair.
- Several staff visited Gillette for high school finals. This was very helpful as they were able to watch peak check-in and worked with staff. They were able to take lots of notes/pictures that will help with our own planning moving forward.

**Accounting policy & procedures manual:**

LEC staff have created a manual so if there is an employee change, the new employee can come in and pick up where the previous employee left off with accounting policies. Rutt mentioned there should be a clarification of receipts required even if no PO required on page four. Moved by Rutt and seconded by Ronnau to approve accounting with receipt required correction. The motion was approved 8-0 with Wilkinson absent and not voting.

**NHSFR Contracts:**

Plans and contracts are in process/discussion for the 3 million dollars in work for the campgrounds, grandstands, dirt work, and design work etc. in preparation for the NHSFR in 2020. Moved by Ronnau and seconded by Suing to give authorization to Managing Director Dickinson to sign REGA civil engineering design contract. The motion was approved 8-0 with Wilkinson absent and not voting.

**Other Business:**

Karen Wobig – Extension will be live streaming from fair using YouTube mobile app. One horse show and one non horse show mobile device used to live stream. It will save online for future viewing. We will find out if we can link to LEC website.

**Communication from the Public:** None

The meeting adjourned at 9:30PM

Respectfully submitted by:

Jamie Bauman- LCAS Secretary

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Secretary

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President

Next meeting: August 17, 2017 at 7:30PM