

JOB TITLE: Café / Guest Services Crew Team Member

REPORTS TO: Food & Beverage Manager

HOURS:

- Part-time & Full-time positions available
- Flexible scheduling to work with student's busy schedules
- Extended/Irregular hours including nights, weekends and holidays as needed and available

Lancaster Event Center (LEC) is a premier, multi-use facility in the Midwest home to 300+ events from livestock to trade shows to weddings annually including the Super Fair. Immediate openings available for Cafe Crew Team Members with opportunity for full time positions with benefits and/or career growth. Cafe Crew Team Members are primarily responsible for performing work as needed for guest services during events. Primarily responsible for food prep, customer service, cash handling, inventory control, merchandise and supply restocking, facility upkeep and other duties as needed that ensure our guests receive the best customer experience possible.

QUALIFICATIONS:

- Honest, trustworthy, reliable, flexible and strives to go above and beyond
- Agriculture background/interest preferred but not required

ESSENTIAL DUTIES & RESPONSIBILITIES:

Includes the following. Other duties may be assigned.

- Food prep and service in accordance with Health Dept. regulations & guidelines
 - Correctly operates all food service equipment
 - Proper food handling procedures
- Cash handling
 - Accurate count of start-up and ending cash drawers, change counting and sales transactions
- Daily restocking of merchandise and completing weekly inventory sheets
- Daily cleaning of cafes and equipment
- Trash removal from and around café stands and food service areas
- Other duties as assigned such as:



- Event merchandise sales (shavings, t-shirts, camping, etc.)
- Displays & Merchandising
- Banquet setup and serving
- Special events such as weddings, receptions, etc.
- Ticketing for events

KNOWLEDGE, ABILITIES & SKILLS:

- Willingness to learn LEC café menu items and event specials.
- Ability to count back correct change
- Knowledge of or willingness to learn practices and procedures related to animal shows and other events
- Demonstrate a positive attitude and strong work ethic with attention to detail without close supervision
- Follow oral and written instructions and communicate effectively both verbally and written
- Ability to work well under pressure

TRAINING & EXPERIENCE:

- Must obtain a Liquor Server/Seller Permit & Prep Cook Food Handlers license.

TO APPLY:

Visit LancasterEventCenter.org/about/careers and submit online application
OR send resume with desired position to Lois Hartzell at lhartzell@lancastereventcenter.org.

