

4100 North 84th Street - Lincoln NE 68507 - Office: 402-441-6545 - Fax: 402-441-6046 - LancasterEventCenter.org

OTHER INCLUDED SERVICES

(pricing effective December 1, 2015 - November 30, 2018)
updated April 27, 2017

PRICING TERMS & CONDITIONS: All prices are subject to change without notice. We cannot control price increases by our suppliers. We also reserve the right to correct misprints. We will notify you as soon as we are informed of price changes.

BEDDING

Shavings (medium high quality, 8 cubic feet) - includes delivery to stall and available late hours service	\$9 (tax included)	per bag	Pre-bedding highly recommended: Please contact your show organizer or call the front office with questions on prepaying for shavings. Please use Lancaster Event Center Online Shavings Website at www.lancastereventcenter.org .
Rubber Mats (disinfected between use)	\$15 (tax included)	per stall per day (mats for 40 stalls available)	
Sand	call for market price		
Wood Chips	call for market price		

NOTE: No outside bedding other than rubber mats permitted, \$50/stall fine as we compost our shavings. We check during stall counts each morning.

UTILITY SERVICES

Extra Garbage Pickup/Garbage Services	Ask for quote.		
Water to fill up exhibitors' spas etc. (1 gallon - 2,499 gallons)	\$50	per exhibitor	
Water to fill up exhibitors' spas etc. (2,500 gallons+)	\$0.02	per gallon	
Gas hookups for exhibitors	\$250	per booth with one connection in pre-existing natural gas location	
Gas hookups for exhibitors (additional connections)	\$50	per added connection in same booth (flat rate charge)	
Gas regulator valve(s)	\$40	each (Exhibitors are welcome to provide their own connection valve(s) free of cost.)	

NOTE: Please inquire on natural gas pre-existing locations. If your booth does not have a pre-existing natural gas location, please call Lancaster Event Center for a quote.

NOTE: Shows with large amount of spectators may have Utility Services added to their contract cost.

NOTE: Lessee may be subject to a minimum \$250 rush fee if orders are less than 25 business days in advance of the first setup day. See General Rules & Regulations for more details.

SECURITY SERVICES (sales tax not included in pricing below)

LEC Uniformed Security (unarmed)	\$25	per hour per guard	Minimum of 1 guard may be required per 500 attendees
Armed Security (not in uniform)	\$45	per hour per guard	Minimum of 3 armed guards may be required for all liquor events up to 1000 guests; additional guards may be required based on event history or # of attendees
Uniformed Armed Security	\$55	per hour per guard	Minimum of 3 armed guards may be required for all liquor events up to 1000 guests; additional guards may be required based on event history or # of attendees
Uniformed Armed Security (special event rate)	\$85	per hour per guard	If event falls on a holiday or Husker Football Home Game, Uniformed Armed Security rates are at a higher rate.

NOTE: No outside security is allowed to operate on LEC property without prior Managing Director written approval.

PARKING (sales tax not included in pricing below)

Parking Attendants	\$15	per hour per attendant	
LPD Patrol Car & Officer to manage traffic lights	LEC Cost (per hour per officer per cruiser)		

MEDICAL TRANSPORT SERVICES

Basic Life Support Crew (BSL)	\$105	per hour	A crew that can work at an event with less injury potential, trade shows, farm shows, & shorter running races
Advanced Life Support Crew (ALS)	\$132	per hour	This crew can handle any event and carry medications/pain control for marathons, obstacle course races, vehicle/motor sports, racing, rodeos, etc.

PORTABLE TOILET SERVICES

1 Port-a-Potty Unit	\$84	per unit	
2 Port-a-Potty Units	\$81	per unit	
3-4 Port-a-Potty Units	\$76	per unit	
5-8 Port-a-Potty Units	\$72	per unit	
10+ Port-a-Potty Units	\$69	per unit and includes portable restrooms & sinks	
Handicapped Port-a-Potties	\$147	per unit	
Cleaning Service (for events more than one day)	\$21	per unit	

FIRE APPARATUS

Standby Ambulance Team (1 Paramedic, 1 EMT)	*\$113	per hour	
Standby Bike Team (1 Paramedic, 1 EMT)	*\$86	per hour	
Standby 2 Person Event Team (1 Paramedic, 1 EMT)	*\$86	per hour	
Standby 3 Person Event Team (2 Paramedics, 1 EMT)	*\$135	per hour	
Standby 4 Person Event Team (2 Paramedics, 2 EMTs)	*\$172	per hour	
Standby Individual	*\$73	per hour	
Standby Fire Apparatus	*\$175	per hour	

*PLEASE NOTE: Prices are subject to change without notice. We cannot control price increases by our vendors or suppliers.

FOOD SERVICES--NOTE: No outside food or beverages allowed in the Lancaster Event Center

Outside Food Vendor	Ask for quote no less than 30 days in advance.		
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Outside Food Banquet Fee	\$3	per person	(with approval of Café Manager to bring outside food & beverage)
CAFES			
Stands will be open during most events' prime hours (Pavilion 4, Pavilion 3/Exhibit Hall, Lincoln Room, Multi-Purpose Arena). We will work together on the appropriate hours. LEC reserves discretion to close concessions if slow and will advise before closing concessions.			
CATERING SERVICES (sales tax not included in pricing below)			
Tablecloth (1) & Napkins (set of 8 per table)	\$10	per table	
Tablecloths Only	\$5	per table	
Cloth Napkins Only	\$1	per napkin	
Popular Menu Items (sales & occupational tax not included in pricing)			
Coffee	\$20	per 1 1/2 gallon pot	
Water	\$6	per 3 gallons	
Iced Tea or Lemonade	\$14	per 3 gallons	
Bottled Soda	\$2	per bottle	
Mixed Drink	\$6	per drink	
Beer	\$5	per can	
12 oz. cup of Soda	\$1	per cup	
108 beer tickets (equivalent to 1 keg)	\$300	per 108 keg tickets	4 1/2 cases of 16oz cans = 1 KEG
Pastries/Rolls/Donuts	\$17	per dozen	
Cinnamon Rolls	\$17	per dozen	
Cookies/Brownies	\$12	per dozen	
Small bag of ice	\$1.50	per bag	
Big bag of ice	\$3	per bag	
Refunds are not provided on pre-purchased alcohol.			
Full Menu available: dozens of options available for your event from casual snacks to formal dinners/banquets			
ALCOHOL / BAR SERVICE			
Lancaster Event Center is exclusive liquor license holder for all buildings and grounds.			
Liquor available in most concessions stands.			
Beer, wine, & built-in bar in the Lincoln Room for receptions/banquets or portable bars available in any building.			
Outside liquor events possible with more than 60 days notice.			
NEW WIRELESS SERVICES -- no outside wireless vendors allowed without Managing Director permission			
GUEST SERVICES INTERNET			
Lancaster Event Center is proud to offer a new state of the art high speed wireless with easy-to-connect self-service connections as of June 2015. This new Guest Services Internet will be available not only in all buildings but throughout most of the event areas outside on the grounds including the campground. Designed for individual visitors and home-based business exhibitors, this network name usually will be "LEC-Guest" and guests may choose level of service and pay by credit card when connect to this wireless network on their device upon arrival at the Lancaster Event Center. Note: You may choose to share your device connections with friends, family, colleagues by sharing your login information so pricing starts at \$4.95/2 devices could be \$2.48 per device per day. However, one a device connects to the wireless system each day, it will take one of the purchased connections for that entire day.			
Basic Internet	\$1.95	Per device with up to 1 mbps for 24 hours access (Basic speed for email & basic internet surfing without large images or video)	
Standard Internet	\$2.95	Per device with up to 5 mbps for 24 hours access (Better speed for most emails & internet surfing with videos & images)	
Premium Internet	\$4.95	Per device with up to 10 mbps for 24 hours access (Best speed & recommended for live streaming movies, TV, & playing games)	
Hardline (Upon Request)	Premium Internet Charge \$100 + \$100 setup fee + \$1/ft of hard line connection		For special requests or questions, please call 402.441.6545.
TRADESHOW SERVICES INTERNET			
During major trade shows, we will turn off the Guest Services Internet wireless system and activate a tradeshow wireless system for your show in the buildings with exhibitor booths to be able to provide priority wireless internet services for commercial business-level of exhibitors to pre-order at LancasterEventCenter.org (click on Order Exhibitor Services) no later than 7 days in advance of setup to enable us to offer guaranteed large number of high speed, reliable connections to exhibitors.			
Standard Internet (Entire Show Access)	\$49.95	Per device with up to 5 mbps for entire show, including setup/teardown day (sufficient for most emails & basic internet surfing)	
Standard Internet (Daily Access)	\$19.95	Per device with up to 5 mbps for 24 hours access (sufficient for most emails & basic internet surfing)	
High Speed Internet (Entire Show Access)	\$99.95	Per device up to 10 mbps for entire show, including setup/teardown days (recommended for showing internet videos, complex graphics, TV streaming, & video conferencing)	
High Speed Internet (Daily Access)	\$34.95	Per device up to 10 mbps for 24 hours access (recommended for showing internet videos, complex graphics, TV streaming, & video conferencing)	
Hardline (Upon Request)	Premium Internet Charge \$100 + \$100 setup fee + \$1/ft of hard line connection		For special requests or questions, please call 402.441.6545.
OTHER SERVICES UPON REQUEST			
50% Discount off of 'Other Services' ordered from Government organizations if less \$20,000 in merchandise sales			
25 % Discount off of 'Other Services' ordered from Non-Profit organizations if less \$20,000 in merchandise sales			
ELECTRICAL	Price (\$) Per		Price (\$) Per
Events with 1-2 show days	Ordered 5 business days or more prior to first setup day		Less than 5 business days notice before first setup day
120 Volt outlet per connection to LEC outlet or drop	\$25/connection/show day		\$50/connection/show day
208 Volt outlet per connection to LEC outlet or drop	\$50/connection/show day		\$100/connection/show day
Events with 3-4 show days	Ordered 5 business days or more prior to first setup day		Less than 5 business days notice before first setup day
120 Volt outlet per connection to LEC outlet or drop	\$75/connection/event		\$150/connection/event
208 Volt outlet per connection to LEC outlet or drop	\$150/connection/event		\$300/connection/event
Events with 5 or more show days	Please ask for pricing.		
Power strips	\$10	each	*\$50 fine if lost or not returned to LEC Office or LEC Operations Lead
Extension cords	\$10	each	*\$50 fine if lost or not returned to LEC Office or LEC Operations Lead

Electrician time on demand	\$75	hour	Please ask for quote as price may increase depending on type of labor and time requested.
Max amp is 1,800 watts (20 amp circuit on each drop).			
Electric drops included N/C with livestock stall rental for regular low voltage usage e.g. fans, no cooking equipment, swamp coolers allowed.			
NOTE: Electricity services may be included in lieu of other included services not used by the show at the discretion of the Managing Director based on projected electricity usage cost.			
ARENA--worked to your specifications for your arrival (sales tax not included in pricing below)			
Additional Arena Workups During Show	\$50	per workup/arena	
Unlimited Workups During Show Day	\$350	per day/arena (up to 8/day)	
Barrel workups Tractor Driver Labor	\$25	per hour per person	
Livestock Panels	\$12	per panel	
1,000+ Livestock Panels Bulk Rate	\$5	per panel + labor charges (per hour per laborer)	
Bow Gates	\$20	per bow gate	
Pavilion 3 Indoor Backpens/Chutes/Cleaning Fee (without using equipment)	\$25	per hour per laborer	
Pavilion 3 Indoor Backpens/Chutes/Cleaning Fee (with using equipment)	\$50	per hour per laborer	
Pavilion 3 Outdoor Backpens/Chutes/Cleaning Fee (without using equipment)	\$25	per hour per laborer	
Pavilion 3 Outdoor Backpens/Chutes/Cleaning Fee (with using equipment)	\$50	per hour per laborer	
Outdoor Cattle Backpens	\$672	per event	behind Pavilion 3 concrete + dirt/grass, if available
Cattle Tie Out Stalls	\$12	per day	
Laser locator	N/C	per laser	
Electronic Timer (barrel racing etc.)	\$40	per day	
Tear down pens and chutes	\$45	per hour per person	
Tear down pens and chutes with use of equipment	\$100	per hour	
RENTAL OF PANELS OFF LANCASTER EVENT CENTER PROPERTY (sales tax not included in pricing below)			
Livestock Panels (renter's responsibility to pickup/drop off & self setup)	\$12	per panel	
Livestock Panels (renter requests LEC to pickup/drop off)	\$12	per panel	Please Note: \$25/laborer/hour if delay or change in setup
LEC Pickup/Dropoff fee	\$250	per load (only available for deliveries in Lincoln, NE & no setup/teardown included)	
Refundable Security Deposit of rented equipment	\$250	per rental order required for damage or missing panels upon return	
EQUIPMENT STORAGE IN PARKING LOTS			
Equipment storage for 6 days or less	\$25	per day per piece of equipment	
Equipment storage for a week or more	\$75	per week per piece of equipment	
LEC assumes no liability for any damage to Lessee or Lessee's exhibitor property and/or equipment left on grounds. Location and timing of drop off and/or pickup must be pre-approved by LEC Operations Manager before arrival. Please call 402.441.6545 for questions or to make arrangements.			
CARPETING (sq. ft. based on dirt area) (\$0.15 per sq. ft., includes roll/pack dirt, install/de-install carpet)			
Multi-Purpose Arena- MPA (31,200 sq. ft.)	\$4,680	flat rate	
Pavilion 2 (40,000 sq. ft.)	\$6,000	flat rate	
Pavilion 3 (57,657 sq. ft.)	\$8,649	flat rate	
Pavilion 4 (42,375 sq. ft.)	\$6,357	flat rate	
Carpet Maintenance Fee (Tradeshow Season)	\$0.04	per square foot	For show with carpet down from previous show to fix unsafe areas after move-in to mitigate visitor falls & liability for show
Roll and Pack Arena (Livestock Event)	\$500	per arena	
Roll and Pack Arena (Tradeshow Event with Pedestrians)	\$1,500	per arena	
Off-Site Rental Carpet	\$0.07	per square foot	Please Note: \$25/laborer/hour if delay or change in request
LEC Pickup/Dropoff fee	\$250	per load (only available for deliveries in Lincoln, NE & no setup/teardown included)	
Refundable Security Deposit of rented equipment	\$250	per rental order required for damage or missing carpet upon return	
FLOOR & CARPET DAMAGES			
Carpet Stains	\$50	\$50 minimum charge and quote will be based on actual damage)	
Carpet Rips & Tears	\$100	per rip/tear (LEC must replace 1 ft x 12 ft carpet when tears or rips occur)	
Lincoln Room Floor Damage (small area)	\$100	\$100 minimum charge and quote will be based on actual damage	
Lincoln Room Floor Damage (10 ft x 10 ft square)	\$500	per 10'x10' square damaged	
HEAVY EQUIPMENT with LEC operator (NOTE: LEC Equipment may only be operated by LEC operators) (sales tax not included in pricing below)			
T6.165 Tractor with implements included	\$79	per hour	
T5.115 Tractor with implements included	\$79	per hour	
T5.115 Tractor with implements included	\$79	per hour	
5420 Tractor with implements included	\$79	per hour	
Additional Tractor Rentals needed to support your show	LEC Cost	per hour with operator + rental cost	
Dedicated Tractor Driver	\$20	per hour with operator (discounted labor rate available for horse shows that get 3 drags/day included)	
Forklift	\$75	per hour with operator & spotter	
Forklift Extensions Rental	\$25	per event	
Forklift Hitch Plate Rental	\$25	per event	
Scissor Lift	\$75	per hour with operator	
Side by Side	\$75	per hour with operator	
Telehandler	\$75	per hour with operator	
Skid Loaders	\$75	per hour with operator	
Reveal for use with your equipment	\$25	per hour with operator	
Kaiser for use with your equipment	\$25	per hour with operator	
Fuel/Diesel	LEC Cost		
*Volume discount available for 4+ hours.			

NOTE: There will be a \$250 Damage Deposit for equipment rentals.			
LABOR (sales tax not included in pricing below)			
Extra labor (on demand)	\$45	per hour per person	
Stall Custom Setup Labor	\$15	to remove center stall panel to make 10'x20' stall	
Custom labor (4+ hours)	\$25	per hour per person	
Extra cleaning services/staff	\$15	per hour per person	
Cleaning of Bleachers (trash on walkways & under bleachers)	\$0.10	per seat per performance	
* Shows with large amount of spectators may have Utility Services added to their contract cost.			
CAMPING up to 200 spots available			
Camping (without electrical)	\$10 (tax included)	per night per site & shared water/dump station included	First come, first served. Pre-reserve available online at lancastereventcenter.org.
Camping (with electrical)	\$25 (tax included)	per night per site w/ electrical at spot & shared water/dump station included	First come, first served. Pre-reserve available online at lancastereventcenter.org.
Tent Camping	\$10 (tax included)	per night per site - shared water/dump station included (no electrical)	First come, first served. Pre-reserve available online at lancastereventcenter.org.
Monthly Camping	\$375 (tax included)	per night per site w/ electrical at spot & shared water/dump station included	First come, first served. Pre-reserve available online at lancastereventcenter.org.
SEATING (sales tax not included in pricing below)			
Chairs	\$2	per chair with setup/teardown/cleaning	
Table	\$10	per table with setup/teardown/cleaning	
10-Row Aluminum Bleachers (1 set seats 110)	\$125	per bleacher (22 sets, 5 available with X high handicapped ramp) seats 100	
10-Row Handicapped Accessible Aluminum Bleachers	\$200	per bleacher (1 set seats 110)	
4-Row Aluminum Bleachers (1 set seats 40)	\$45	per bleacher (14 sets) seats 40	
The public may rent stadium seats at \$3/seat. Please inquire as stadium seats are not available at every event.			
STAGING (sales tax not included in pricing below)			
Tall Wood Judges Stand (2 available)	\$50	per stand	
Risers (13 available)	\$20	per riser (4" tall)	
Staging (20 available)	\$20	per section (4'x8'x38") & includes one set of stage stairs N/C	
Stage Skirting (3')	\$2	per linear foot	
Additional Stage Stairs	\$20	per stair	
Handicapped Accessible Stage Ramp	\$30	per ramp	
BOOTH, PIPE, & DRAPE (sales tax not included in pricing below)			
Booth (1 backdrop, 1 short side curtain)	\$20	per booth	
Booth (1 backdrop, 1 short side curtain, & 1 table)	\$25	per booth	
Booth (1 backdrop, 1 short side curtain, 1 skirted table, & 2 chairs)	\$35	per booth	
Pipe & Drape (3')	\$2	per foot	
Pipe & Drape (8')	\$2.50	per foot	
Pipe & Drape (10')	\$3.75	per foot	
Pipe & Drape (12')	\$5.00	per foot	
Pipe & Drape (16')	\$7.50	per foot	
Please ask for quote. Order may include a \$50 Delivery Fee depending on quantity of pipe & drape ordered.			
Other Pipe & Drape Options	Contact LEC-approved vendor Midwest Tent & Awning (Brian Dorn) at 402-261-6784 or info@midwesttentandevent.com or AAA Rents (Becky Boehm) at 402-467-4151 or www.aaarentsevents.com.		
MISC. (sales tax not included in pricing below)			
Decorating by LEC	\$25	per hour per person	Please ask for quote as price may vary depending on decorations and arrangements requested.
Decorating	Contact LEC-approved vendor Grand Illusions Event & Party Decorating (Terry & Karen Cossel) at 402-228-3070, www.grandillusions.biz		
Mirrors (12x12)	\$1	per mirror (47 available and edges are not beveled)	
Hanging 4 or less Banners with scissor lift	\$25	per banner	
Hanging 5 or more Banners with scissor lift	\$100	per hour	
Carpet Panels (48 available)	\$15	per panel (12'x8')	
Translucent White Dividers	\$15	per panel	
Carpet Runners	\$10	per runner	
Concrete Bunkers	\$20	per bunker	
Cinderblocks	\$10	per cinderblock	
Sandbags	\$10	per sandbag	
Torpedo Tubes	\$10	per tube	
Stanchions	\$10	per stanchion	
22"x28" Sign Stanchions	\$10	per stanchion	
Podium	\$15	per podium	
Easel	\$10	per easel	
A Frames	TBD	per frame	
Orange Traffic Cones	\$0.50	per cone	
ABATE Room Combination Safe	\$30	per show (use of safe bolted to floor with combination changed for your show with 30 days notice to LEC)	
Outdoor, Portable Ticket Booths (3 available)	\$100 per event per booth		
Piano Rental	\$100 per event		
COPIES			
8.5"x11" Black & White Copies (single sided)	\$0.10	per page	
8.5"x11" Black & White Copies (double sided)	\$0.15	per page	

8.5"x11" Color Copies (single sided)	\$0.20	per page
8.5"x11" Color Copies (double sided)	\$0.30	per page
11"x17" Black & White Copies (single sided)	\$0.15	per page
11"x17" Black & White Copies (double sided)	\$0.25	per page
11"x17" Color Copies (single sided)	\$0.30	per page
11"x17" Color Copies (double sided)	\$0.50	per page
AUDIO/VISUAL EQUIPMENT (sales tax not included in pricing below)		
Built-in Sound system	No charge	With 1 cordless microphone with rental of room
Portable Sound system with microphone	\$375	per sound system
Additional Hand Microphones	\$15	per microphone
Lapel Microphone	\$30	per lapel microphone
Batteries for microphones	\$1	per battery
9 volt batteries	\$2	per battery
Two-way Radios	\$25	per radio
LEC projector (Qty 1)	\$50	per projector
Projectors rented by LEC	Ask for quote.	
Projector screens rented by LEC	Ask for quote.	
CUSTOM-DESIGNED SERVICES TO YOUR EVENT		
ADVERTISING		
Outdoor Street Electronic Sign (non-show days)	\$250	per non-show week
Outdoor Street Electronic Sign (show week)	Promotion on the outdoor electronic sign is provided at no cost starting on the Monday of event show week. If event falls on Saturday or Sunday, the event will be advertised on the prior Monday. If event falls on Monday, the event will only be advertised on event day.	
Outdoor Entrance Door Electronic Sign (Lincoln Room, MPA, Pavilion 1, Amy's Arena) on show days	included with rental	
One screen of advertising on 80" TV Screen in Main Foyer	\$50	per non-show day
Custom made Banners by LEC	Please ask for quote.	
Graphic Design Time for Signage and/or Banners LEC sells	\$50	per hour
NOTE: Lessee must provide logos and show flyer to jrief@lancastereventcenter.org two weeks in advance.		
TICKET SELLING (sales tax not included in pricing below)		
LEC now offers ticket selling services provided by eTix in person at LEC office or at LEC online ticket website and day of event box office run by LEC staff (including conversion of pre-sold tickets, apply coupon upgrades).		
All sales including cash, credit card, online tickets	5% of full ticket retail price added to final invoice	
Credit Card Sales	additional 4% credit card fee added to final invoice	
Online Ticket Sales	additional \$5/ticket online convenience fee charged to ticket buyer	
Tickets printed by request of Lessee	\$0.20 (tax included)	per ticket (i.e. comp tickets, advertising giveaways, etc.)
Lessee is responsible for paying sales tax on all tickets sold or traded for monetary value.		
MARKETING SERVICES -- cost plus basis		
Print, radio, TV ad support	Ask for quote.	
Web, mobile, social support	Ask for quote.	
*LEC to provide sponsor sales support for 15% commission.		
Pricing subject to change: For other services you require, please let us know and we are happy to get you a quote.		
The Lancaster Event Center is a 501c3 non-profit organization run year-round to support primarily the Lancaster County Fair and year-round 4-H, youth events as well as a wide variety of community, regional and national events. Thanks for your support of the Lancaster Event Center and the local youth and community we strive to serve for years to come.		